

STUDENT GUIDE

FACULTY OF EDUCATION
FACULTY OF POLYMER TECHNOLOGY
FACULTY OF MATHEMATICS, NATURAL SCIENCES
FACULTY OF HUMANITIES
FACULTY OF POLYMER TECHNOLOGY
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UNIVERSITÀ DEL LITORALE
UNIVERZA NA PRIMORSKEM

2026/27

Academic Year

Key information for a
perfect start!

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The content featured in this guide is merely a summary of all the instructions and information that you will master over time. We encourage you to carefully read the rule-books and subpages brought to your attention below.

Academic Calendar

The [academic year](#) runs from **1 October to 30 September**. It consists of 30 weeks of organized educational work divided into **two semesters** (autumn and spring); each semester being divided into **two quarters**. Courses are usually held in semesters and/or in quarters.

Autumn semester:

1. 10. 2026 – 22. 1. 2027

Spring semester:

22. 2. 2027 – 4. 6. 2027

There are **three exam periods** in each academic year.

Winter exam period:

25. 1. 2027 – 19. 2. 2027

Summer exam period:

7. 6. 2027 – 9. 7. 2027

Autumn exam period:

16. 8. 2027 – 10. 9. 2027

Important UP days are also:

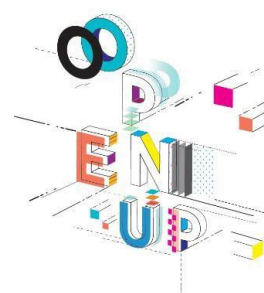
- 10 October 2026: ŠtartUP (welcome event for all UP students)
- 21 October 2026: Rectors day (day, free from academic activities, other events are organized)
- 15 to 19 March 2027: UP Week



Download the [UP Study Calendar](#)!



Organize your time with the help of the [PLANNER](#).



ŠTUDIJSKI ROKOVNIK
26·27
A G E N D A

IT Services

THE STUDO APP

Studo is a **mobile app that connects all the university's digital systems** that you need for successful study (Moodle, VIS/ŠIS, e-mail, etc.). Download Studo to your personal phone and log in with your university identity, e-mail address and password that you normally use to access VIS. Download link: [STUDO APP](#)

The app provides easy access to your:

- timetable,
- your courses,
- grades,
- study calendar (where you can also add your personal notes),
- faculty and university news, student councils and news from Slovenia and around the world.

You can access your university emails, register for and withdraw from exams, and **access your digital student card (dID)** and the **digital key** that opens the doors to the Trg Brolo and Livade 1.0 buildings.

IT SERVICES

Students have access to a wide range of [IT services](#). You can access these services using your username, which is the same as your student enrolment number, and a password that is valid for all of the services listed below.

Instructions and additional information on using information and online services (E-classroom, ŠIS/VIS, Eduroam and the Office 365 suite) are available on your faculty's website and in the Student Information System (ŠIS/VIS). A general overview of ICT services is also available on the [university's website](#).

USERNAME AND PASSWORD

With your invitation to enrol, you received a **username** (your **student enrolment number**) and a password for accessing the Higher Education Information System – **VIS** (also referred to as the Student Information System – **ŠIS**). If you experience any issues with your username or password, please contact the Student Affairs Office (*Referat*).

You will use the same username and password to access the e-classroom, the EDUROAM wireless network and computers at your faculty. In case of technical difficulties, please contact your faculty's IT Support Service.

WIRELESS NETWORK - EDUROAM

Students can use the [Eduroam](#) wireless network in Slovenia and abroad.

To connect, use your username in the format **@student.upr.si** and your VIS/ŠIS password.

On most devices, you will need to install special software to set up the connection. The software is available at cat.eduroam.org. The installation package can be downloaded for Windows and Linux, as well as for Android and iOS mobile devices.

OFFICE 365



Office 365 includes a range of Microsoft applications, such as Outlook (email), Word, Excel, PowerPoint, OneNote, Microsoft Teams and other Microsoft products. Microsoft applications can be used online at <https://www.office.com/> or downloaded and installed **free of charge on your computer**.

With their licence, users can install the Office package on up to five computers. A detailed overview of the services included in the Microsoft A3 licence is available [HERE](#).

Each student receives **5 TB of storage space**.

For technical support, please contact your faculty's ICT Support Service.

E-MAIL

All UP students are provided with a university student email address, which you are required to use for all communication with your faculty and the university.

Your email address is in the following format **studentenrolmentnumber@student.upr.si** (e.g. *123456@student.upr.si*).

We recommend that you check your student email regularly, as you will receive all important messages related to your studies and extracurricular activities at this address.

Students are required to include their first and last name in the signature of every email they send. **Student email accounts are provided free of charge** as part of the Office 365 package, which includes **Outlook** for managing your email.

SIS – STUDENT INFORMATION SYSTEM

In your invitation to enrolment, you received your username (your enrolment number) and your password for access to the Student Information System (SIS). If you have any difficulties with logging in or with your password/username, please contact Student Affair Office. The same username/password can be used for the e-classroom, the Eduroam network and for logging on to the faculty's computers. If you have difficulties with these services, please contact the IT services of your faculty.

E-CLASSROOM

Each faculty uses **Moodle** as its **online e-classroom**.

In the e-classroom, each course has its own dedicated space managed by the course instructors. The course page allows instructors to upload files, create quizzes, set up assignments for submitting coursework, and use a forum for course-related announcements and communication between students and professors.

By default, students can enrol in any course. If an professor has restricted access to a course with a password, you should contact the professor to obtain the password.

ZOOM

Online classes and other remote activities are conducted via the ZOOM videoconferencing system. For a smooth experience, we recommend installing the application from the university's ZOOM website: <https://upr-si.zoom.us/>.

More detailed information is available on your faculty's website and in the Student Information System (ŠIS/VIS).



REMOTE ACCESS TO ARTICLES

Instructions for remote access are available at <https://remote.upr.si/>. This service allows you to access articles and other resources that are normally available only through the University of Primorska network.

ARNES AAI

UP students have access to a wide range of services provided by Arnes and its partner organisations. These include, for example, FileSender for easily sharing large files online and unlimited free access to 1KA online surveys.

You can access the available services at <https://aai.arnes.si/storitve>.

Log in using your **student.upr.si** account and your **VIS/ŠIS** password.

MATLAB

MATLAB is a multi-paradigm numerical computing environment and proprietary programming language that allows matrix manipulations, plotting of functions and data, implementation of algorithms, creation of user interfaces, and interfacing with programs written in other languages.

University of Primorska signed an agreement with MathWorks that provides all students, educators, and researchers with access to **MATLAB**, **Simulink**, and additional products **on and off campus, on any device**.

Everyone has access to MathWorks learning resources, including self-paced, online training, to quickly develop their MATLAB and Simulink skills.

Access instructions:

1. Go to [University of Primorska MATLAB Portal](#) to download the software.
2. Click “Sign in to get started” under the Get MATLAB section.
3. You will be asked to create a MathWorks Account. While registering, it is important that you use your institutional email address (upr.si or famnit/iam.upr.si).

Once you register, you will be associated to our MATLAB license and will be able to:

- Download and activate software on your personal computer
- Start using MATLAB Online from a web browser

Course Organization

INTRODUCTION TO COURSES

At the introductory lecture, the lecturers will present the **requirements for each course**. If you have any questions at a later date, you can always contact the course assistant or the course leader. In most cases they will be able to answer all your questions. At the beginning the course coordinator also familiarises the students with the **assessment criteria**, so it is very important that you **attend the first lectures of all courses**. The course leader determines to what extent attendance of lectures/tutorials is mandatory.

ELECTIVE COURSES

Students who have chosen elective courses at the time of enrolment in the 1st year **may submit a request to change the elective course** if desired. The request needs to be completed in VIS/ŠIS, printed, and signed and submitted to the Student Services at the beginning of the Academic year (ask Admission Office for details). Student can choose elective courses across all UP faculties > [Catalogue of elective courses](#).

RECOGNITION OF COURSES

Some courses that you took at another higher education institution may be recognized at UP, but the contents of those must be related. The application for the recognition of courses is submitted via SIS: you print the application, sign it and submit it to the Student Services together with a certificate of passed exams at another higher education institution as well as the curriculum of the course you request to be recognized.

WRITING OF ACADEMIC TEXTS

During your course work you will also learn to write academic texts (seminar papers, etc.), where you learn the rules of citation and many more. It is important that you learn thoroughly about writing academic texts, as you will need this knowledge in your final assignment. The



[Rules on Examination and Assessment of Knowledge at the University of Primorska](#) and the [Rules on Disciplinary Responsibility of the Students of the University of Primorska](#) apply to the sanctioning of **plagiarism**.

LEARNING DIFFICULTIES

In case of learning difficulties, seek help as soon as possible! You can contact the course leaders and course assistants, program coordinators, tutors, the Student Services or other professional staff. **The faster we are able to identify the issue, the better we can help!**

Tutoring

Tutoring is an organized help to students based on a personal approach. Student tutors guide their protégés (students) and advise them in solving everyday problems. The tutor can also advise the student on the choice of study fields, elective courses, further studies, etc. The purpose of tutoring is also to strengthen contacts between students through the exchange of useful information and experience, not only in the field of study and student affairs.

Students are advised to make the first contact with the tutor via e-mail. More information about tutoring is available [here](#) or on your **faculty's website**. You can follow them on [Instagram](#).

Exams



Detailed information is published in the [Rules on Examination and Assessment of Knowledge at the University of Primorska](#).

REGISTERING FOR THE EXAM

It is not possible to take the exam without registration. Registration for and withdrawal from the exams is done electronically via SIS. The registration is also necessary if the student has achieved the overall grade in the course with intermediate exams (colloquia), as **registration for the exam is a prerequisite for entering grades**.

Students can register for an exam **at the latest on the 5th day before the exam date** (e.g. if the exam is on a Friday, registration is possible until midnight on Sunday). However, if a student does not intend to take the exam for which he/she has registered, he/she must withdraw the registration **at the latest 3 days before the exam date** (e.g. if the exam is on a Friday, withdrawal is possible until midnight on Tuesday at the latest).

REGISTRATION: at the latest 5 days before the exam

WITHDRAW: at the latest 3 days before the exam

If a student cannot register for the exam in time due to technical reasons (e.g. blocked SIS, problems with the Internet connection ...) or if he/she cannot withdraw the registration due to exceptional circumstances (illness or other exceptional circumstances) which occurred after the deadline for withdrawal, he/she should immediately **inform the course leader and the Student Services by e-mail**.

If a student does not withdraw in time, he/she can only take the next exam after **30 days** have passed. In this case, the registration will not be deducted from the total number of possible exam attempts (6). If a student receives a grade of 4 - 1 or does not take the exam, he/she cannot take the next exam until after 30 days. For all further questions regarding registration and deregistration of exams, please contact Student Services.

Registration and withdrawal are a personal responsibility of every student.

TAKING THE EXAM AND EXAM DATES

There are 4 exam dates for each subject in the academic year - at least one in each exam period. You can take **the same subject a maximum of four times in the same academic year** and a **maximum of six times during the entire study period**. If you fail the exam in six attempts, you will **not be able to complete your studies in the enrolled study program**. We therefore urge all students to prepare well for the exams or be sure to **withdraw from the exam in time**. After failing the third exam in the same course, it is **mandatory to consult the course leader**.

EXAM BEFORE A PANEL OF EXAMINERS

The fourth exam attempt in the same subject is payable according to the faculty's pricelist (49.01 EUR) and can take place before a panel of examiners (payable 108.90 EUR) at the request of the student or the course leader. The fifth and sixth attempt of an exam for the same course must take place before a panel of examiners and is payable according to the faculty's pricelist.

IMPROVING THE EXAM GRADE

If you are not satisfied with your grade on your first sit, you can **improve it only once**, by the end of the next academic year (if you pass the exam on 1 February 2026, you can improve the grade in the autumn exam period 2027 or until 30 September 2027). Your index will contain the better of the two obtained grades (if you get a lower grade when you try again, the grade that you achieved in the first exam is retained).

Internal acts



Regulations and acts for study at UP, are available on web page in [Slovene](#), some are translated in [English](#) (unofficial consolidated texts). You can also find them on each Faculty web page and SIS/VIS.

Student Survey

All students are invited to fill in a survey in SIS after the completion of a course. The survey is anonymous and **represents an important tool for improving the pedagogical process at the faculty**. You can answer the questions before registering for the exam. Your feedback is very useful as it helps to make positive improvements to the study programs. The invitation to complete the survey is sent to students by the Student Services.

ECTS

ECTS credits (*European Credit Transfer and Accumulation System*) are the basis of the Bologna Process and provide a common European system for measuring students' workload.

- **1 ECTS = 25–30 hours of student workload**
- **60 ECTS = one academic year**, corresponding to approximately **1,500–1,800 hours of work**

Each course is assigned a number of ECTS credits based on its workload and level of difficulty. The credits cover all forms of study-related work, including lectures, practical exercises, seminars and assignments.

UNI terms – explained

PARALLEL STUDIES

After successfully completing the first year of study, students may also enrol in another study programme and pursue two programmes simultaneously.

Certain conditions may apply, so make sure to check the requirements before applying (e.g. a minimum grade point average from the first year, typically around **8.0**).

DOUBLE-DISCIPLINE STUDY PROGRAMMES

A double-discipline study programme allows students to choose two subject areas when enrolling. For example, if you choose the combination **Geography – History**, you will complete half of the core courses in Geography and the other half in History in each year of study.

Upon completing the programme, you will receive two academic titles: **Bachelor of Geography** and **Bachelor of History**.

All available combinations of subject areas and study programmes can be combined with one another.

A double-discipline study programme, currently available only at UP FHŠ, allows you to earn two degrees for the same number of ECTS credits (60).

INTEGRATED MASTER'S STUDY

An integrated master's study programme is a form of study in which undergraduate and graduate studies are not separated but combined into a single, continuous programme.

This means that students enroll once and then continue their studies at the same faculty without an intermediate transition between degree levels. The programme typically lasts **5 or 6 years**, and upon completion, students are awarded a **Master's degree**.

INTERDISCIPLINARY STUDY PROGRAMME

An interdisciplinary study programme combines content and approaches from several different academic or professional fields.

The aim is to encourage students to think broadly, connect knowledge from different disciplines and approach problems from multiple perspectives, enabling a more comprehensive understanding of complex issues.

BOLOGNA PROCESS

The Bologna Process is a modern European framework for higher education.

It consists of three cycles:

- First cycle (**Bachelor's degree**) – typically 3 years
- Second cycle (**Master's degree**) – typically 2 years
- Third cycle (**Doctoral degree**) – at least 3 years

The system provides more opportunities for elective courses, greater flexibility and easier mobility between study programmes and countries. A key component is the ECTS credit system, which enables greater comparability of study programmes across Europe.

ABSOLVENT

Each student is entitled to one additional year after completing their study obligations, commonly referred to as the *absolvent* year. During this year, you retain all the benefits of student status but have no new study obligations.

A student may lose the right to the *absolvent* year if they have to repeat a year or transfer to another study programme or faculty.

REPEATING A YEAR

At the end of each academic year, students must earn a minimum number of ECTS credits to enrol in the next year of study. This means successfully completing enough exams or courses to progress.

If you do not meet the requirements, you may apply to repeat the year. The application is reviewed by the relevant committee, which decides whether to approve the request based on the submitted documentation and justified reasons.

It is important to note that on each level of study, you can use the option to repeat a year or take an additional year of study only **once**. The committee also considers your academic progress, so a certain minimum number of ECTS credits must be achieved for the request to be approved.

Special Student Statuses

STUDENTS WITH SPECIAL NEEDS

Students who can obtain the status of a student with special needs are: students with blindness or low vision and students with visual impairment, students with deafness and hard of hearing, students with speech and language disorders, students with mobility impairments, students with long-term illness, students with deficits in individual areas of learning, students with autistic disorders and students with psychosocial problems who need tailored implementation of study programs. Acquisition of the status of a student with special needs is regulated by the Rules on students with special needs at UP.



- [Rules and application](#)

SPECIAL STATUS

Students with special status include students - athletes, students - artists / cultural figures and students with recognized merits due to extracurricular activities. Acquisition of special student status at UP is regulated by the Rules on the manner of performing study obligations and conditions for transfers for students with special status.



Rules

Tuition fees and other study contributions for students



Tuition fees and other study contributions are listed in the official price list of the University of Primorska for each academic year. [You can find it HERE.](#)

Student Council

The Student Council is a very important body that participates in the management of the faculty, and also takes care of the organization of student gatherings and extracurricular events during the academic year. The members of the student council are also happy to help if you have any questions or problems related to your studies or extracurricular life.

Career Center of the UP



It offers a comprehensive personal career development programme, including personal and professional counselling, as well as lifelong learning opportunities in the form of workshops, courses, seminars and other educational activities.

The Career Centre also collaborates with faculty alumni clubs and the UP Alumni.



Foreign students can contact our [Welcome office.](#)

Alumni UP

UP Alumni is an association that, together with the alumni clubs of the university's faculties, connects all graduates of the University of Primorska.

Its main goal is **to build a strong professional network** that brings people and ideas together. It provides a platform for new ideas, networking opportunities, professional connections and personal development.

UP Alumni is active on [Facebook](#), [Instagram](#) and [LinkedIn](#).

University Library

Study literature can be borrowed from the University library, which is now merged on one place for all members (except the UK unit of FTŠ Turistica) at **Trubarjeva 1, Koper**.

University Library offers also a range of **activities, workshops and electronic literature**, which can be accessed via [remote access](#).

Library facilities are available to students **24/7**.

DIGITAL:UP



The [Digital portal of the University of Primorska](#) enables the search of **printed sources** available in UP libraries, as well as the search in various **electronic databases**.

UP REPOSITORY – RU



The [Repository of University of Primorska \(RUP\)](#) is a unified entry point to electronic information resources which are created at UP or are purchased for scientific, research, professional and artistic purposes of the university. It currently offers electronic bachelor's, master's and doctor's degrees dissertations and it presents web editions of scientific journals, library collections and other publications which are published or co-published by University of Primorska.

UNIVERSITY LIBRARY WORKSHOPS AND TRAINING

Students can attend training sessions on topics including **Introduction to COBISS+, Moj COBISS and mCOBISS, Using Electronic Resources**, and **Introduction to Library Services and Resources**. More information is available at the [link](#).

UP Publishing House

Books and other publications by UP can be ordered by email at zalozba@upr.si. When placing an order, please provide your address and send proof of payment to the same email address.

Shipping is free for University of Primorska students.



More info: hippocampus.si

Extracurricular activities

BOOK CLUB

UP Book Club is a new project that aims to promote the reading culture and socializing of employees and students through book-related events. You can follow the club's activities via



[Facebook](#) in [Instagram](#).

ŠPORTUP



ŠportUP takes care of **free student recreation** at UP. Visit the website www.sportup.si and find the rich offer of free sport activities, group exercises, trips, workshops and discounts. Follow our news and announcements on social networks via [Instagram](#) or [official website](#).



ŠportUP also offers an elective course, [*Taking Care of Your Own Health \(Skrb za lastno zdravje\)*](#), which allows all undergraduate students at UP to gain 3 ECTS through participation in ŠportUP activities.



GOOGLE DEVELOPER GROUP ON CAMPUS

[Google Developer Group](#) (GDG) On Campus at the University of Primorska is a student community founded in 2021 to connect students interested in technology.

It provides members with opportunities to learn new skills in a supportive environment, exchange experiences, and develop both professional and personal competencies.

CeResAI

The **Centre for Responsible Artificial Intelligence (CeResAI)** organises various training sessions for university staff and students on the competent and responsible use of artificial intelligence (AI). It also promotes research in the field of AI and contributes to creating the conditions for its development in accordance with ethical principles.

Students are invited to participate in its meetings, workshops and training sessions.



More information: ceresai.upr.si/sl/

CENTRE FOR DIGITAL EXCELLENCE AND INNOVATIVE SUSTAINABLE TECHNOLOGIES (DOIT)

The Centre brings together **students, researchers, public institutions and the tourism industry** to develop modern tourism. It provides access to **research and digital equipment, laboratory facilities and expert support** for measurements, pilot projects and the development of new tourism experiences.



More information: doit.turistica.si/sl

UP SCIENCE CENTRE

The UP Science Centre currently operates at two locations:



- [Piran Aquarium](#) (Kidričevo nabrežje 4, Piran), focusing on marine biology and ecology.
- [Archaeological Park Simonov zaliv](#) (Simonov zaliv, Izola), focusing on archaeology, heritage and history.

UP students can visit the aquarium and archaeological park at a **reduced admission price**.

MIXUP LIVADE 1.0

The mixUP social and networking space is available to UP students and staff, as well as their visitors.

The space is intended for socialising, meeting up, short-term work, brief informal meetings and other activities.



The space is equipped with:

- **Food and beverage appliances:** an ice maker, microwave, kettle and refrigerator.
- **Kitchenware:** please wash and put away all items after use.
- **Electricity:** electrical outlets may be used to charge or power phones, laptops, tablets and portable speakers (or similar devices). **Charging electric scooters, bicycles or other means of transport is not permitted.**

PROJECT-BASED LEARNING FOR UP STUDENTS

Projects in which students carry out research and other activities cover a wide range of fields, including **tourism, history, media, entrepreneurship, ecology, psychology, healthcare, art, biodiversity, kinesiology and education.**

A distinctive feature of these projects is that the research work is carried out entirely by students under the supervision of academic mentors, with additional support from a professional mentor representing a business or a non-profit non-governmental organisation.

The projects are divided into two categories:

- **Category A**, involving partners from the business sector;
- **Category B**, focusing on collaboration with non-profit non-governmental organisations.

Students can find calls for participation on their faculty websites and social media channels.

All participating students gain professional knowledge, skills and competencies related to the field in which the projects are carried out.

International mobility

A [study exchange](#) allows students to study or complete a practical placement abroad at a foreign higher education institution for a specific period.

Interested in student mobility opportunities at UP? [Subscribe to the International Opportunities](#) newsletter to receive important information about exchange programmes, application deadlines and other international opportunities.

Transform4Europe



The University of Primorska is also a [member of Transform4Europe](#), a network of European universities that connect to create new opportunities for students. You can find out what they are [here](#).

UP students are also offered the opportunity to participate in T4EU Week (*International Activities Week*). This is a short-term exchange, lasting an average of 7 days and consisting of a virtual and physical component. Participants choose one of the offered courses on a specific topic and receive 3 or 4 ECTS.



It is also important to highlight the [Bachelor Tracks](#), which allow students to choose one or more courses offered at another T4EU partner university (for example, Bulgaria, Germany, Lithuania, etc.). After completing the course, credit points are awarded. The number of these varies depending on the individual course. See the course offerings [here](#).

ESN Primorska



ESN Primorska is a network of Erasmus exchange students. Their work includes excursions, cultural evenings, parties, informal education, socialising... everything that can enrich the student exchange experience. [Facebook](#), [Instagram](#). **Join them as a staff member.**

Student meals



Student status allows students to benefit from government food subsidies.

[Click here for more information >>>](#)

University Healthcare Centre UP



The University of Primorska ([Healthcare Center UP](#)) provides healthcare for all UP students and employees who do not have it in their place of residence, study or work.

The Healthcare Center operates in the premises of the Koper Health Center, Dellavallejeva ulica 3, 6000 Koper (3rd floor).

Psychological Counseling Center of UP



The [Counseling Center](#) offers psychological support to students in the form of individual meetings. It is staffed by qualified counselors who are involved in regular professional supervision. Counseling is **free of charge** for students of the University of Primorska.

You can register for counseling at the Psychological Counseling Center of the University of Primorska [HERE](#) or contact psiholoska.svetovalnica@upr.si with any questions.

nakUP – UNIVERSITY SHOP

The nakUP university shop is located in the University Library. It is open during the UP UK's official opening hours, from 8:00 to 16:00.



Printing, copying, scanning

Printbox machines for fast printing, copying or scanning are available at various locations in university premises. The price of printing is the same for colour and black and white printing.



[More information >>>](#)

Social media



Stay updated by regularly checking the university website <https://www.upr.si/en>

and follow us on social media:



Faculty of Mathematics, Natural Sciences and Information Technologies – UP FAMNIT

CONTACTS

UP FAMNIT, Glagoljaška 8, SI-6000 Koper, Slovenia

Secretariat

The Secretariat is located in the 2nd floor of UP FAMNIT main building.

Phone: +386 (0)5 611 75 70

E-Mail: info@famnit.upr.si

Student Services

The Student Services are situated to the right of the main entrance.

Phone: +386 (0)5 611 75 75

E-mail: referat@famnit.upr.si

Office hours from Monday to Friday (9:00–11:00).

Reception Office

The Reception office is located in the UP FAMNIT entrance hall.

Phone: +386 (0)5 611 75 81

E-mail: sprejemna.pisarna@famnit.upr.si

Central unit University library

Opening hours: 0.00–24.00 (Library staff present from Monday to Friday, 8.00–16.00)

Address: Trubarjeva 1, 6000 Koper

Phone: +386 5 611 75 01

E-mail: knjiznica@upr.si

Library catalogue: [COBISS](#)

International Office

The International Office is situated in the 2nd floor of the main building.

Phone: +386 (0)5 611 76 72

E-mail: international@famnit.upr.si

IT SERVICES FOR STUDENTS

Students have the opportunity to use and access a number of IT services at UP FAMNIT. You can access them with a username that matches your student number and a password that is valid for all the services listed below. Instructions and other information related to the use of IT services at UP - like E-classroom, SIS, Eduroam and Office 365, can be found [at this link](#).



LECTURE ROOMS

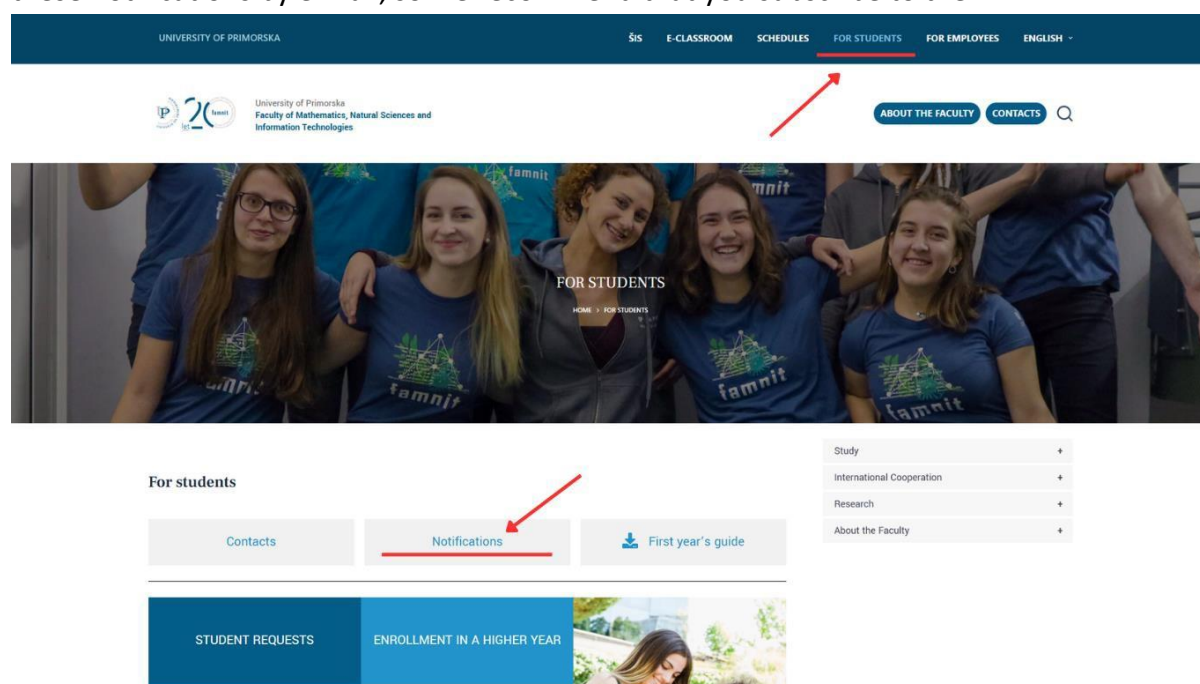
UP FAMNIT has several lecture rooms located in the immediate vicinity of the faculty's main building (Glagoljaška 8, Koper), as well as in Izola: The Livade 1.0 building (Livade 6) and InnoRenew CoE (Livade 6a). The list of lecture rooms is available [at this link](#).

WEBSITE

The faculty website provides most of the information needed during your studies. The most important links are located in the blue square at the top left of the page. These are:

- [SIS](#),
- [Course schedules](#),
- [E-mail](#),
- [e-classroom](#),
- [Instructions for e-classroom and](#)
- [Notifications for students](#).

IMPORTANT: on SIS you can subscribe to the **notifications from Student Services** about changes in the timetable and changes of lecture rooms, upcoming exam dates, as well as other necessary information related to the study process. You will not automatically receive these notifications by e-mail, so we recommend that you subscribe to them.



You can also subscribe to **“notifications for students”** or look at the announcement board where we publish news about events at the faculty, invitations to events and other interesting content for students. You can find them on the right side of the first page.

COURSE SCHEDULE



The course schedule is published on the [UP FAMNIT website](#). You can use filters to find the schedule by programs, courses, lecturers, or classrooms. On the same page you can also find a **schedule of students by groups**, that applies only to certain courses.



It is recommended that you **follow the schedule regularly**, as frequent changes may occur. All changes are published in the section [notifications](#) if you subscribe for notifications, you will receive news directly to your e-mail address.

STUDENT COUNCIL

The Student Council is a very important body that participates in the management of the faculty, and also takes care of the organization of student gatherings and extracurricular events during the academic year.

The members of the student council are also happy to help if you have any questions or problems related to your studies or extracurricular life. You can read more information



about the [FAMNIT student council here](#).

TUTORING



More information about tutoring is available on the [faculty website](#).

Society of Conservation Biologists – Biodiva



- [Instagram](#)
- [Facebook](#)

Society of Biopsychology students



- [Instagram](#)
- [Facebook](#)



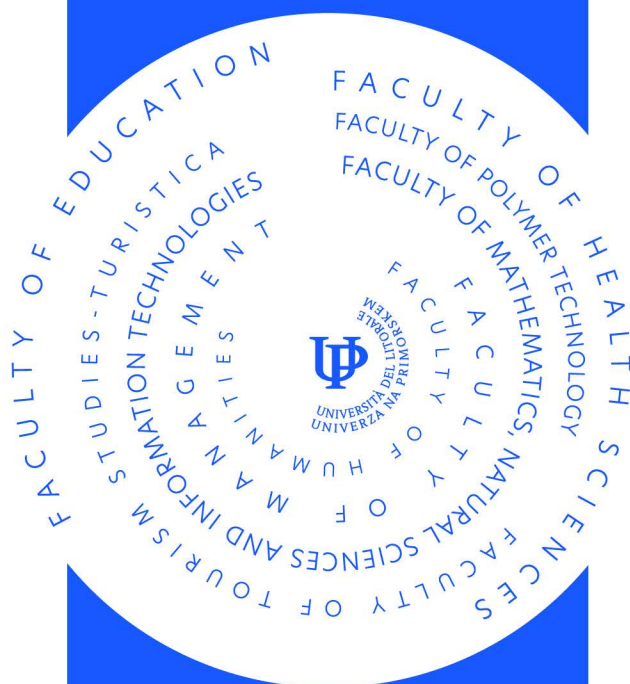
GOOGLE DEVELOPER GROUP ON CAMPUS University of PRIMORSKA (GDG Primorska)

- [Instagram](#)

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