

REPORT ON THE WORK OF A STUDENT TUTOR AT THE UNIVERSITY OF PRIMORSKA

Faculty: _____

Academic year: _____

The student tutor submits a report on the work of the tutor for the previous academic year no later than October 10 to the coordinator of the student tutors of the faculty.

Name and surname	
Enrolment number	
Study programme (name and type)	
Year of study	
Tutees or group of tutees (e.g. of study programme, year...)	
Number of tutees	
Number of hours completed in the academic year	
Average estimate of hours worked per month <i>(It is recommended that the student writes down his / her activities regularly on a monthly basis)</i>	
Ways of communicating with tutees (mark):	☐ Live meetings ☐ E-mail ☐ Phone ☐ Social networks ☐ Other: _____
The most common problems encountered by tutees and how were solved	
Any problems you have encountered as a student tutor in conducting tutoring	

How would you rate students' motivation for tutoring with a score from 1 to 5 (1 = lowest grade; 5 = highest grade) and why	Grade: Justification of the assessment:
How would you rate your work with tutors with a score from 1 to 5 (1 = lowest grade; 5 = highest grade) and why (consider commitment, motivation, approach to students, etc ...)	Grade: Justification of the assessment:
Suggestions for improving the tutoring system at UP	
What knowledge and competencies would you like to acquire as a tutor and in what way (e.g. UP trainings, on-line trainings, other)	

By signing, I certify that the information provided in this form is true and correct.

Student tutor (name and surname):
Place and date: Signature:

Coordinator of student tutors (name and surname):
Place and date: Signature:

Coordinator of teacher tutors (name and surname):
I suggest that the student's work in the field of tutoring is evaluated with _____ credit points (ECTS)
Place and date: Signature: