

Unofficial translation of the Call for information purposes. If there is any conflict or inconsistency between the Slovene and English version, the Slovene shall be the governing and prevailing version.

Št.: 1450-01/19
Koper, 29.01.2019

Under the programme of the European Commission Erasmus+ (KA 103),
University of Primorska (UP) announces the

ADDITIONAL OPEN CALL UNDER ERASMUS+ (KA103) FOR STUDENT MOBILITY FOR TRAINEESHIPS IN THE ACADEMIC YEAR 2018/19 (contract year 2017)

GENERAL CONDITIONS

Students of the University of Primorska (UP), who have a status of full time or part-time student on undergraduate and graduate programmes of UP and will have it during the whole mobility period, can apply to an open call for mobility for traineeship.

Students have to be enrolled at least in the first year of undergraduate studies.

Additionally, recent higher education graduates may participate in a traineeship. Recent graduates must be selected by the UP for mobility in their last year of study and must carry out and complete the traineeship abroad within one year of obtaining their graduation.

Students, who have not yet used 12 months of mobility under Erasmus LLL, Erasmus Mundus and/or Erasmus+ programme at their current cycle in study year 2018/19, can apply to an open call.

A student can participate in mobility periods totalling to 12 months maximum per each cycle of study, independently of the number and type of mobility activities.

Period and duration of the mobility

Traineeships can last **at least 2** and at most **12 months at each study cycle (ie. undergraduate, master and doctoral studies) and should be concluded by 31 May 2019 at the latest.**

Destination countries for mobilities

Mobilities can be implemented in EU countries*, Liechtenstein, Turkey, Norway, Iceland, Macedonia.

* United Kingdom: mobility in the United Kingdom is possible until the United Kingdom remains a member of the EU and as such a beneficiary country for participation in the Erasmus + KA103 program.

Students must carry out their mobility activity in a country different from the country of the sending organisation (Slovenia) and the country where the student has his/her accommodation during his/her studies (temporary or permanent residence).

Traineeship must be related to the area of student's studies. Traineeships can be implemented in all enterprises, governmental or nongovernmental organisations and other institutions, except in EU institutions and other EU bodies (the list of these institutions is available here: https://europa.eu/european-union/about-eu/institutions-bodies_en) and organisations managing EU programmes such as Erasmus+ national agencies.

AWARDING EU GRANTS:

EU grants are allocated to each candidate provisionally for two (2) months following the following scheme:

Table 1: Student Mobility for Traineeships - Monthly EU grants in Euro per Host Country

Monthly EU grants in Euro at the University of Primorska		Amount in €/month/30 days
Group 1 Programme Countries with higher living costs	Denmark, Ireland, France, Italy, Austria, Finland, Sweden, United Kingdom, Liechtenstein, Norway	<u>550</u>
Group 2 Programme Countries with medium living costs	Belgium, Czech Republic, Germany, Greece, Spain, Croatia, Cyprus, Luxembourg, Netherlands, Portugal, Iceland, Turkey	<u>500</u>
Group 3 Programme Countries with lower living costs	Bulgaria, Estonia, Latvia, Lithuania, Hungary, Malta, Poland, Romania, Slovakia, former Yugoslav Republic of Macedonia	<u>450</u>

Selected candidates are eligible for grants under this call, if the host institution accepts them for mobility and their mobility is also successfully concluded.

The rights, obligations and responsibilities of the contract parties will be more specifically defined in the Grant Agreement, which the student signs with the UP before leaving for mobility abroad.

SUBMITTING APPLICATION

The applicant must submit the following documents:

- **Application: students can access on-line application through the Student Information System (»ŠIS«) of their faculty;**
- **Learning Agreement for Traineeships (Annex 1), signed by the student, the responsible person of the student's home faculty and the responsible person of the host institution;**
- **Short CV in Slovenian OR English language (students must use the Europass CV form, available at <http://www.europass.si>);**

SUBMITTING APPLICATIONS

The candidate submits his/her application by filling-in the on-line application »Application for Erasmus+ traineeship mobility E+ KA103_2017« (Prijava za Erasmus+ praktično usposabljanje E+ KA103_2017) and submitting it electronically with the requested documents.

When a candidate submits the online application, he/she informs the coordinator at his/her faculty (by sending a notification to the appropriate e-mail address - see the contact details in the Additional Information section).

The deadline for submitting the applications is defined as the open deadline and starts on the day of the announcement of the Call and lasts until the available funds and by 04.03.2019 at the latest.

Only complete applications will be considered. The application is complete if it is submitted online and contains all required documents.

For co-financing, candidates will be selected whose applications will meet the conditions of the Call, in the order of the received complete applications according to the date and time of submission of each complete application up to the available funds.

ADDITIONAL INFORMATION

Candidates can obtain more specific information on conditions and possibilities for mobility at their faculty coordinator's office and faculty webpages:

Faculty of Humanities

Valentina Bertok

T: 05/663 77 60

E: valentina.bertok@fhs.upr.si

<http://www.fhs.upr.si/>

Faculty of Management

Marisol Pribac

T: 05/610 20 02

E: erasmus@fm-kp.si

<http://www.fm-kp.si/>

Faculty of Mathematics, Natural Sciences and Information Technologies

Aleš Oven

T: 05/611 75 96

E: international@famnit.upr.si

<http://www.famnit.upr.si/en>

Faculty of Education

Marijana Pregarac

T: 05/663 12 62

E: marijana.pregarac@pef.upr.si

<http://www.pef.upr.si/>

Faculty of Tourism Studies – Turistica

mag. Marija Rok (Traineeships)

T: 05/617 70 14

E: marija.rok@fts.upr.si

<http://www.turistica.si>

Faculty of Health Sciences

Andreja Brecej

T: 05/662 64 77

E: erasmus@fvz.upr.si

<http://www.fvz.upr.si/>

Candidates can also obtain information in the **Department for Education, International Cooperation and Quality Assurance** of the University of Primorska:

Petra Zidar, Institutional Erasmus+ KA103 Coordinator

T: 05/ 611 76 35

E: erasmus@upr.si

<http://www.upr.si>

Prof. dr. Dragan Marušič
Rector of the University of Primorska