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## Call for Student Exchange in the frame of the Erasmus+ Programme (KA171)

### 1. Background

The University of Primorska (UP) has in the frame of the Erasmus+ programme Action KA171 obtained funds for enabling student exchange (for study) to **partner universities in Albania, Bosna and Hercegovina, Brasil, China, Israel, Kenya, Montenegro, Namibia, South Africa, Uzbekistan and USA.** ([For up-to-date information on available mobilities, refer to the table on the University of Primorska website.](#))

### 2. Mobility period and duration

All mobilities have to be **completed by 31 July 2026.**

Outgoing students can take part in mobilities lasting **5 months (long stay) or 14 days (short stay).** To see which mobility is available for which country please refer to the [spreadsheet of available mobilities found on the UP website.](#)

### 3. Partner universities are:

COUNTRY	INSTITUTION
Albania	Marin Barleti University
Bosna and Hercegovina	University of Tuzla University of Banja Luka University of Sarajevo University of Dzemal Bijedic in Mostar University of Modern Sciences - CKM Mostar
Brasila	Federal University of Mato Grosso University of São Paulo
China	Beijing Jiaotong University Shanghai University of International Business and Economics
Israel	Ben Gurion University of the Negev
Kenya	Maseno University
Montenegro	University of Montenegro
Namibia	The University of Namibia
South Africa	Stellenbosch University
Uzbekistan	Urgench State University
USA	Indiana University - Purdue University Indianapolis San Diego State University (SDSU) Research Foundation Virginia Polytechnic Institute and State University

## 4. Erasmus+ mobility grant

The student will receive the Erasmus+ mobility grant that includes:

- **Subsistence costs** (accommodation, local transfer and other costs): **700,00€/month (long stay)** or up to **79,00€/day (short stay)**.
- **Travel costs:** contribution to the travel costs from participant's place of origin to the venue of the activity and return. Travel distances must be calculated using [the distance calculator supported by the European Commission](#). (The travel cost will be reimbursed according to the original invoices provided by the student).

DISTANCE	STANDARD TRAVEL (per person)	GREEN TRAVEL (per person)
from 10 to 99 km	23 €	
from 100 to 499 km	180 €	210 €
from 500 to 1999 km	275 €	320 €
from 2000 to 2999 km	360 €	410 €
from 3000 to 3999 km	530 €	610 €
from 4000 to 7999 km	820 €	
over 8000 km	1500 €	

For the final payment actually incurred travel expenses evident from the invoices submitted, will be considered for the calculation.

- **Students with fewer opportunities:** for selected countries University of Primorska can offer additional funds for students with fewer opportunities. To see in for which countries these additional funds can be requested please refer [to the spreadsheet of available mobilities found on the UP website](#). For **long stay this is 250,00€/month** and for **short stay this is additional 100,00€ for the entire mobility**. Eligible students are:
  - students receiving the Slovenian National Scholarship; or
  - the student is a member of a family where one of the children or parents has a decision issued by a Social Work Centre, the Health Insurance Institute of Slovenia, the Pension and Disability Insurance Institute of Slovenia or the National Education Institute Slovenia; or
  - the student has a decision issued by the National Education Institute Slovenia, a Social Work Centre or the Health Insurance Institute of Slovenia (companion, educational adjustment, disability, etc.); or
  - they are coming from a single parent or foster household; or
  - they are a student with special needs

## 5. Other conditions

Before the start of the mobility (student exchange), two documents need to be signed:

1. The Erasmus+ interinstitutional agreement between UP as the sending institution and the partner university as the host institution
2. the Learning Agreement between the host institution, the sending institution and the student; the Learning Agreement defines the activities that will be carried out by the participant during the exchange period.

## 6. Application procedure

Students of the University of Primorska who study at UP FTŠ TURISTICA and UP FM, have a status of a full-time or part-time student in undergraduate or postgraduate programs that are conducted by mentioned faculties and are enrolled in at least second year of undergraduate study (during the entire mobility) can apply.

Active knowledge of English or active knowledge of the host country language is required for participation in mobility.

Students who have financial obligations for the Erasmus+ program can not apply for this call.

The candidate's application must include:

- **application form:** for UP students- [online application form is available at VIS/ŠIS](#) of the student's home faculty;
- **short curriculum vitae in Slovene and English\*** (mandatory use of the Europass curriculum vitae that is published at <http://www.europass.si>);
- **motivation letter in Slovene and English language\***, in which candidate argues how could his/her mobility at the chosen institution contribute to his/her study progress (max. 1-2 typed pages);
- **proof of English language knowledge or proof of host country language knowledge.** Which can be 'a certificate of passed exams, which shows that a certain language subject has been passed' or 'high school graduation certificate, which shows that a certain language subject has been passed' or 'publicly valid document of a certain language knowledge'.

*\* UP students that are enrolled in English study programs, can write and submit curriculum vitae and motivational letter only in English language.*

## 7. Submission of applications

Students expresses an interest in the mobility by filing in the [online application form](#) and submitting it online together with the other required evidence until the places are filled.

Selected students are eligible for getting a grant under this call if they are accepted at the mobility by the host institution and if their mobility is also carried out.

## 8. Selection of candidates

Applications received on time will be evaluated by the commission at the faculty member.

The commission can invite candidates to an interview either in Slovene in/or English language and/or in the language of the host country.

The commission will prepare a proposal on the selection of the candidates based on the demonstrated motivation (candidate can receive max. 2 points for motivation) and academic success (candidate can receive max. 1 point for academic success).

In the case of personal interview with the candidates, when preparing the proposal on the selection, the commission will take into consideration also the evaluation of the candidate (candidate can receive max. 2 points).

Based on the commission's proposal on the selection of the candidates, the decision on the selection will be made by the dean of the faculty member.



Students will be notified of the decision in writing.

Candidate can appeal against the decision to the Commission for Students Affairs of the University of Primorska (KŠTZ UP) within 8 days of receiving the selection decision. The decision of KŠTZ UP is final.

## 9. Further information

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