

Unofficial translation of the Call for information purposes. If there is any conflict or inconsistency between the Slovene and English version, the Slovene shall be the governing and prevailing version.

No.: 1450 -01/23
Koper, 24/01/2023

Under the programme of the European Commission Erasmus+ (KA 131),
University of Primorska announces the

OPEN CALL UNDER ERASMUS+ (KA131) FOR STUDENT MOBILITY FOR STUDIES IN THE ACADEMIC YEAR 2023/24

INTRODUCTION

The Erasmus+ programme enables students to do a part of their studies at a University of Primorska (UP)' s partner institution abroad, instead at the home institution. The key priorities that the program particularly supports are [integration](#) activities, environmental protection ([green Erasmus +](#)) and the transition to a digital society.

This call supports physical/combined¹ long-term mobility of students of all three levels of study for the purpose of study abroad and short-term mobility of doctoral students for the purpose of study abroad.

Programme conditions

| | STUDY ² |
|--|---|
| Duration - physical/combined long-term mobility of students of all three levels of study | 2 – 12 months (usually a semester) |
| Duration – physical short-term mobility of doctoral students | 5 – 30 days |
| Maximum total duration per | 12 months of physical mobility regardless of the number and |

¹ Combined mobility is a combination of physical mobility with a virtual component that facilitates online sharing and teamwork for collaborative learning. For example, a virtual component can bring together online learners from different countries and fields of study to take online courses or together and at the same time complete tasks that are recognized as part of their study.

If physical mobility is combined with a virtual part, the virtual part is not counted in the Erasmus + status quota and cannot be financed from Erasmus + funds.

² In the context of studies, this period may include an additional period of practice (so-called "study-practice combination"), if planned, and may be organized differently depending on the circumstances, ie activities may take place one after the other or at the same time. In such a case, this kind of mobility is set as student mobility for study.



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|-----------------------------------|--|
| cycle of study | type of mobility activities ³ |
| Period of mobility | 1.6.2023 – 31.07.2024 |
| Programme countries | Members of European Union (EU), Liechtenstein, Turkey, Norway, Iceland, Republic of North Macedonia, Serbia |
| Country of mobility | The physical mobility activity is carried out outside Slovenia and the country of residence during studies |
| Eligible institution for mobility | Institutions with which UP has an agreement ⁴ for study exchanges in the field of study. The list of partner institutions (Annex 1) is an integral part of this call. |
| Condition for participation | Student status |

WHO CAN APPLY?

Students of the University of Primorska (UP), who have

- 1) a status of full time or part-time student on undergraduate and graduate programmes of UP and
- 2) who have not yet used 12 months of mobility under Erasmus+ programme at their current cycle (where **enrolled** at in the academic year 2023/24).

SUBMITTING THE APPLICATION

Deadline for submitting the application: 24.02.2023.

Students submit the application in VIS/ŠIS.

The application should contain:

- **APPLICATION FORM:** students can access on-line application through the Student Information System (»ŠIS«) of their faculty;
- **SHORT CV** in Slovene or English language;
- **MOTIVATION LETTER** (obligatory use of the template Annex 2_Motivation letter_STUDY)

Motivation letter should be written in English or in the language of the host country. If the candidate writes the motivation letter in the language of the host country, a Slovenian or English version of it should be also enclosed;

Students select in the application form the three institutions according to your desired priority list for the purpose of study and justify the choice.

³ Within the 12-month period per study cycle past experience under the Erasmus+ program and/or Erasmus Mundus scholarships are taken into account, that is of study or of traineeships..

⁴ Or is in the process of renewing/signing within the EWP Dashboard online tool.



SELECTION PROCEDURE OF STUDENTS

Received applications will be assessed by the appointed selection committee at an individual UP faculty. Candidates will be notified about the selection outcome in writing.

Candidates can lodge an appeal against the decision of the selection committee of the UP faculty to the Commission for student affairs of the UP («Komisija za študentske zadeve UP (KŽTZ UP)) within 8 days after the receipt of the selection outcome.

SELECTION CRITERIA

Participation in mobility requires knowledge of the language of instruction at the host institution (i.e. knowledge of English or another foreign language). The student's knowledge of the language is defined in Annex 2 - motivation letter.

| CRITERIA | DESCRIPTION | POINTS | SOURCE OF INFORMATION |
|--|---|--------|-------------------------|
| MOTIVATION | The committee assesses: | | Motivation letter |
| | - Reasons for mobility, - why did you decide to go on mobility - how it will affect your academic, professional and personal development in relation to your set goals - what are your expectations from mobility | 0-5 | |
| | - Justification of the choice of institution, - why did you choose these institutions? - the reasons that convinced you to choose these institutions (based on your expectations/goals) | 0-5 | |
| | - Knowledge and comparability of the program at a foreign institution, - list some courses you would like to take at the host institution abroad (for all three choices) | 0-5 | |
| STUDENT ACTIVITIES AND ACHIEVEMENTS | The committee assesses the general activity of the students, taking into account the student | 0-5 | CV Motivation letter |



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|--|--|--|--|
| | <p>as a whole and taking into account their personal situation, talents and work. Considers:</p> <ul style="list-style-type: none"> - Awards and competitions, representing UP in knowledge competitions and sports competitions; - Participation at projects; - Participation in the organization of social, cultural and sports activities at UP, participation in associations; - Professional or scientific publications; - Participation in support activities for UP students; - Participation in promotional activities; - Participation in co-managing UP; - Student work; - Other areas of student involvement; | | |
|--|--|--|--|

The committee will arrange the candidates by the priority scale according to the field of study or according to the study program, where relevant, taking into account their choice of institutions. Candidates who are ranked higher on the priority scale will be given priority in their first choices.

Before completing the evaluation, the committee may conduct personal interviews with the registered candidates and take that information into account when preparing the priority scale. In the event that two candidates achieve the same number of points, an additional criterion is taken into account, the student with the higher average has the advantage.

Candidates can gain up to 20 points in total. To consider the application for mobility selection, candidates must score at least 10 points.

STUDENTS' RIGHTS

Students selected for mobility gain the following rights and benefits:

- they can take part in mobility at an approved institution;
- students are exempt from tuition fees abroad, registration, exams and access fee to the laboratory or library at the host institution, but may be charged small amounts, such as for insurance, student associations, the use of various materials such as photocopies or laboratory products, on the same basis as these fees are charged to local students;



-successfully completed obligations agreed in the Study Agreements are recognized by home institution.

All selected students can apply for financial support under the Erasmus+ program before the start of the mobility, provisionally by June. More information on the possibilities of co-financing mobility and participation in online language support (OLS - Online Language Support) can be found in Annexes 3 and 4.

IMPLEMENTATION OF MOBILITY

After the selection process, faculties nominate students to partner faculties and thus ensure their participation.

Prior to the start of the mobility, the student, the home faculty and the host institution sign a tripartite Study Agreement, which agrees the contents of the mobility and the process of recognition of learning outcomes obtained abroad.

ADDITIONAL INFORMATION

Candidates can obtain more specific information on conditions and possibilities for exchange at their faculty coordinator's office and faculty webpages:

Faculty of Humanities

Valentina Bertok

T: 05/663 77 60

E: international@fhs.upr.si

<http://www.fhs.upr.si/>

Faculty of Management

Marisol Pribac

T: 05/610 20 27

E: international.office@fm-kp.si

<http://www.fm-kp.si/>

Faculty of Mathematics, Natural Sciences and Information Technologies

Tanja Labus

T: 05/611 76 75

E: international@famnit.upr.si

<http://www.famnit.upr.si/en>

Faculty of Education

Maja Bratuš Vidmar

T: +386 5 66 31 267

E: maja.vidmar@upr.si

<http://www.pef.upr.si/>



Faculty of Tourism Studies - Turistica

Nataša Gržinić

T: 05/617 70 07

E: international@fts.upr.si<http://www.turistica.si>**Faculty of Health Sciences**

Andreja Brecelj, Karmen Zazijal

T: 05/662 64 77

E: international@fvz.upr.si<http://www.fvz.upr.si/>Candidates can also obtain information in the **Project Office** of the University of Primorska:

Petra Zidar

T: 05/ 611 76 35

E: erasmus@upr.si<http://www.upr.si>Prof. dr. Klavdija Kutnar
Rector of the University of Primorska