

Unofficial translation of the Call for information purposes. If there is any conflict or inconsistency between the Slovene and English version, the Slovene shall be the governing and prevailing version.

No.: 1450 - 01/21  
 Koper, 18.02.2021

Under the programme of the European Commission Erasmus+ (KA 103),  
 University of Primorska announces the

## **OPEN CALL UNDER ERASMUS+ (KA103) FOR STUDENT MOBILITY IN THE ACADEMIC YEAR 2021/22**

### **INTRODUCTION**

The Erasmus+ programme enables students to do a part of their studies at a University of Primorska (UP)' s partner institution abroad, instead of home. Abroad, students can study or attend practical training.

#### Programme conditions

	<b>STUDY</b>	<b>PRACTICAL TRAINING</b>
Duration	3 – 12 months (usually a semester)	2 – 12 months
Maximum total duration per cycle of study	12 months	
Period of mobility	1.6.2021 – 30.9.2022	
Programme countries	Members EU* , Liechtenstein, Turkey, Norway, Iceland, Republic of North Macedonia, Serbia	
Country of mobility	Outside Slovenia and country of residence during studies	
Eligible institution for mobility	Institutions with which UP has an agreement for study exchanges in the field of study. The list of partner institutions (Annex 1) is an integral part of this call.	Traineeships can be implemented in all enterprises, governmental or nongovernmental organisations and other institutions, <b>except in</b> -EU institutions and other EU bodies (the list of these institutions is available here: <a href="https://europa.eu/european-union/about-eu/institutions-bodies_en">https://europa.eu/european-union/about-eu/institutions-bodies_en</a> ) and

\*United Kingdom: Although the United Kingdom is no longer a member of the EU, mobility can still take place until the end of the Erasmus + 2014-2020 program scheme.

		-organisations managing EU programmes such as Erasmus+ national agencies.
Condition for participation	Student status, at least 2nd year of undergraduate study	Student status, additionally, recent higher education graduates (recent graduates must be selected by the UP for mobility in their last year of study and must carry out and complete the traineeship abroad within one year of obtaining their graduation.)

## WHO CAN APPLY?

Students of the University of Primorska (UP), who have

- 1) a status of full time or part-time student on undergraduate and graduate programmes of UP and
- 2) who have not yet used 12 months of mobility under Erasmus+ programme at their current cycle (where enrolled at in the academic year 2021/22).

Undergraduate students who are enrolled in the 1st year in the academic year 2020/21 can apply for the exchange in the 2nd semester of the academic year 2021/22 for the purpose of study.

## SUBMITTING THE APPLICATION

**Deadline for submitting the application: 09.03.2021.**

Students submit the application in VIS/ŠIS.

The application should contain:

- **APPLICATION FORM:** students can access on-line application through the Student Information System (»ŠIS«) of their faculty;
- **SHORT CV** in Slovene or English language;
- **MOTIVATION LETTER** (max. 1-2 typed pages) in Slovene or English or the language of the host country. If the candidate writes the motivation letter in the language of the host country, a Slovenian or English version of it should be also enclosed;
- **PROOF OF KNOWLEDGE OF FOREIGN LANGUAGES**
  - o For students who have already passed a foreign language exam at the UP home faculty or have passed at the Matura a foreign language exam they want to include, the committee will obtain proof of foreign language skills (grade on the exam or graduation certificate);
  - o Other students can enclose another certificate from which the knowledge of a certain language is evident.

Students select in the application form the three institutions according to your desired priority list for the purpose of study or, for the purpose of practical training enter the desired country.

## SELECTION PROCEDURE OF STUDENTS

Received applications will be assessed by the appointed selection committee at an individual UP faculty. Candidates will be notified about the selection outcome in writing.

Candidates can lodge an appeal against the decision of the selection committee of the UP faculty to the Commission for student affairs of the UP («Komisija za študentske zadeve UP (KŽTZ UP)) within 8 days after the receipt of the selection outcome.

### SELECTION CRITERIA - GENERAL

CRITERIA	DESCRIPTION	POINTS	SOURCE OF INFORMATION
Motivation	The committee assesses:		Motivation letter
	- Reasons for mobility,	0-5	
	- Knowledge and comparability of the program at a foreign institution,	0-5	
	- Justification of the choice of institution,	0-5	
	- Clearly expressed benefits for study	0-5	
Language skills	The committee examines both formally acquired knowledge as well as language use	0 - 5	Proof of knowledge of foreign languages CV Motivation letter

### - ADDITIONAL

Student activities and achievements	The committee assesses the general activity of the students, taking into account the student as a whole and taking into account their personal situation, talents and work. Considers: - Awards and competitions, representing UP in knowledge competitions and sports competitions; - Participation at projects; - Participation in the organization of social, cultural and sports	0 - 10	CV Motivation letter
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	activities at UP, participation in associations; - Professional or scientific publications; - Participation in support activities for UP students; - Participation in promotional activities; - Participation in co- managing UP; - Student work; - Other areas of student involvement;		
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The committee first assesses the motivation and language skills.

For the study, the committee will arrange the candidates by the priority scale according to the field of study or according to the study program, where relevant, taking into account their choice of institutions. Candidates who are ranked higher on the priority scale will be given priority in their first choices.

For practical training, the committee will assess whether student applications meet the minimum criteria. All students who meet these will be able to take part in practical training under the Erasmus + program.

In the event that two candidates achieve the same number of points, an additional criterion is taken into account - student activities and achievements.  
 If two candidates still have the same number of points, the student with the higher average has the advantage.

Before completing the evaluation, the committee may conduct personal interviews with the registered candidates and take that information into account when preparing the priority scale.

Candidates can gain up to 35 points in total. To further consider the application, candidates must score at least 10 points.

## **STUDENTS' RIGHTS**

Students selected for mobility gain the following rights and benefits:

- they can take part in mobility at an approved institution or in an approved country;
- students are exempt from tuition fees abroad, registration, exams and access fee to the laboratory or library at the host institution, but may be charged small amounts, such as for insurance, student associations, the use of various materials such as photocopies or laboratory products, on the same basis as these fees are charged to local students;
- successfully completed obligations agreed in the Study Agreements / Training Program are recognized by home institution.

All selected students will be invited to apply for financial support under the Erasmus + program before the start of the mobility, presumably in June.

## **IMPLEMENTATION OF MOBILITY**

For the purpose of study, faculties nominate students to partner faculties and thus ensure their participation. Students find institutions for the purpose of practical training themselves.

Prior to the start of the mobility, the student, the home faculty and the host institution sign a tripartite Study Agreement / Training Program, which agrees the contents of the mobility and the process of recognition of learning outcomes obtained abroad.

## **ADDITIONAL INFORMATION**

Candidates can obtain more specific information on conditions and possibilities for exchange at their faculty coordinator's office and faculty webpages:

### **Faculty of Humanities**

Valentina Bertok

T: 05/663 77 60

E: [valentina.bertok@fhs.upr.si](mailto:valentina.bertok@fhs.upr.si)

<http://www.fhs.upr.si/>

### **Faculty of Management**

Marisol Pribac

T: 05/610 20 27

E: [erasmus@fm-kp.si](mailto:erasmus@fm-kp.si)

<http://www.fm-kp.si/>

### **Faculty of Mathematics, Natural Sciences and Information Technologies**

Tina Franca

T: 05/611 76 72

E: [international@famnit.upr.si](mailto:international@famnit.upr.si)

<http://www.famnit.upr.si/en>

### **Faculty of Education**

Tina Vičič

M: 031-634-017

E: [erasmus@pef.upr.si](mailto:erasmus@pef.upr.si)

<http://www.pef.upr.si/>

### **Faculty of Tourism Studies - Turistica**

Nataša Gržinić (Studies)

T: 05/617 70 07

E: [natasa.grzinic@fts.upr.si](mailto:natasa.grzinic@fts.upr.si)

mag. Marija Rok (Traineeships)

T: 05/617 70 14

E: [marija.rok@fts.upr.si](mailto:marija.rok@fts.upr.si)

<http://www.turistica.si>

### **Faculty of Health Sciences**

Andreja Brecej

T: 05/662 64 77

E: [erasmus@fvz.upr.si](mailto:erasmus@fvz.upr.si)  
<http://www.fvz.upr.si/>

Candidates can also obtain information in the **Project Office** of the University of Primorska:

Petra Zidar

T: 05/ 611 76 35

E: [erasmus@upr.si](mailto:erasmus@upr.si)

<http://www.upr.si>

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