

Pursuant to Article 38 of the Statute of the University of Primorska (Official Gazette of the Republic of Slovenia, No. 51/15 - UPB2, 63/16, 2/17, 31/17, 77/18, 75/19, 28/21 and 115/21) the Senate of the University of Primorska at its 8th extraordinary session held on 28 September 2021 adopted the following

## **Rules on the Student Survey at the University of Primorska**

### **I. General provisions**

#### **Article 1 (Contents of the Rules)**

These Rules regulate the student survey (hereinafter referred to as “the survey”) at the University of Primorska.

#### **Article 2 (Principles)**

(1) When conducting the survey, the right to express one's own opinion on pedagogical work, general aspects of the study process and study conditions is guaranteed.

(2) By conducting the survey, the University of Primorska (hereinafter referred to as “UP”) is committed to the implementation of the UP Code of Ethics and standards for quality assurance in the Slovenian and European higher education area.

(3) The survey contributes to the process of monitoring and improving the quality of study programmes and the study process and contributes to the development and strengthening of the teaching and learning process.

(4) The results obtained by the survey are public, with the restrictions determined by the regulations governing the protection of personal data.

(5) Students and employees of UP have the right to be informed in advance of the purpose and use of the data and results obtained through the survey.

(6) Students and employees of UP have the right to be informed about action planning and the introduction of improvements resulting from the results of the survey.

(7) Information security and privacy are ensured when conducting the survey.

#### **Article 3 (Definitions of terms)**

The terms used in these Rules shall have the following meanings:

1. “Survey” means a method used for collecting data on the views and opinions of respondents.
2. “Course lecturer” means a higher education teacher or associate who carries out the educational process and holds the appropriate title.
3. “Course holder” means a duly habilitated higher education teacher of a course of the study programme.
4. “Course” means an individual learning unit of the syllabus of the study programme.

5. "Survey participant" means a person who has the right and obligation to complete the survey.
6. "Individual survey results" means measured and processed values of variables that describe data relating to an individual higher education teacher or associate.
7. "Group results of the survey" means measured and processed values of the variables that describe the aggregated data according to the data display methods used.

**Article 4  
(Neutral grammatical form)**

In these Rules, the plural grammatical form is used as neutral for men and women.

**II. Purpose and content of the survey**

**Article 5  
(Purpose of the survey)**

The survey is conducted in order to obtain the opinions of survey participants on:

- pedagogical work of the course lecturer,
- individual courses,
- study load,
- general aspects of the study process and study conditions.

**Article 6  
(Survey content and rating scale)**

(1) A single survey is used. It is an annex to these Rules and comprises four sets of questions for two groups of survey participants.

The student answers questions about:

- the individual course lecturer, for the evaluation of the pedagogical work of course lecturers,
- individual course and study load, for evaluation of course performance, examination and assessment of knowledge and actual student workload,
- general aspects of the study process for evaluating satisfaction with the academic calendar, physical conditions, information support, library services and the student affairs office, information, the student council's work, the offer of interest activities, information on international mobility, tutoring, career counselling and counselling assistance.

The higher education teacher answers questions about their pedagogical work.

Survey participant	Survey set	Code set
Student	Pedagogical work of the course lecturer	1
	Course performance	2A
	Course assessment	2B
	Monitoring student workload in the course	2C
	General aspects of the study process and study conditions	3
Course lecturer	Self-assessment of pedagogical work	4

(2) The survey is designed taking into account quality standards as set out in the Criteria for Accreditation and External Evaluation of Higher Education Institutions and Study Programmes.

(3) The survey may not be changed arbitrarily.

(4) The grading scale shall be prescribed in the instructions for conducting the student survey and evaluation of the results of the student survey.

### **III. Responsibility for conducting the survey**

#### **Article 7**

#### **(Responsibility for conducting the survey and reporting)**

(1) The dean of the UP member is responsible for conducting the survey.

(2) Based on the results of the survey, the dean of the UP member reports once a year to the senate of the UP member and the Rector of UP on the results of the student survey, the measures taken and their implementation. The survey report for the previous academic year is submitted by the Dean to the Rector no later than 31 December of the current calendar year.

### **IV. Conducting the survey**

#### **Article 8**

#### **(Scope, subject and time of the survey)**

(1) The survey is conducted every academic year for the first, second and third cycle of studies.

The survey includes course lecturers and courses of study programmes of the academic year for which the survey is conducted.

The survey is available in Slovenian and English.

(2) The survey period for each set of the survey shall be adjusted with the valid academic calendar for the academic year for which the survey is conducted.

(3) Sets 1 and 2A of the survey shall be conducted before the course final examination and assessment of knowledge no earlier than fifteen (15) days before the beginning of:

- the winter examination period, but no later than the end of the examination period,
- the summer examination period, but no later than 25 September of the current academic year.

Both sets are completed by the survey participant once upon registration for the first examination in the winter examination period for all lecturers and courses of the autumn semester, in such a way that each assessment question addresses all lecturers or courses. If a student does not register for any examination in the winter examination period, they complete the two sets once upon registering for the first examination in the summer or autumn examination period for all course lecturers and courses in the autumn and spring semester. Application for the first examination in the main examination period is subject to the condition that the student completes both sets of the survey.

(4) Sets 2B and 2C shall be conducted once for an individual course, namely after entering the final grade of the examination for a course in the student information system VIS / ŠIS.

Application for the examination for the same or next course and enrolment in the next year is subject to the condition that the student completes both sets of the survey.

(5) Set 3 shall be conducted no earlier than fifteen (15) days before the beginning of the summer examination period, but no later than 1 October of the current academic year.

The set is completed by the survey participant once upon registration for the first examination in the summer or autumn examination period.

Application for the first examination in the summer or autumn examination period and enrolment in the next year is subject to the condition that the student completes the set of the survey.

(6) Set 4 shall be conducted once for an individual course, namely after the first examination for the course in the main examination period.

The set of the survey is completed by the survey participant no earlier than at the beginning of the main examination period, but no later than 5 days from the end of the examination period.

#### **Article 9**

##### **(Right and obligation to complete the survey)**

(1) Students enrolled in the first, second and third cycle of studies in the current academic year for which the survey is conducted have the right to complete sets 1, 2A, 2B, 2C and 3. The survey participant assesses the individual implementation of the course and the course lecturer with whom they performed their study obligations in the current academic year.

(2) Those with the right to complete set 4 are higher education teachers and associates who are course lecturers in the current academic year for which the survey is conducted. The survey participant self-assesses the pedagogical work for the course they have conducted.

(3) Completion of the survey is mandatory.

#### **Article 10**

##### **(Method of conducting the survey)**

The survey is conducted anonymously, in electronic form, and is accessible in the student information system VIS / SIS.

#### **Article 11**

##### **(Notification before the survey)**

The dean of the UP member or a person authorized by them informs students, course lecturers and other employees about the purpose, content and use of the survey results.

### **V. Data processing and evaluation of survey results**

#### **Article 12**

##### **(Processing and evaluation of survey results)**

(1) The processing of survey data shall be possible in the student information system VIS / SIS after the survey or its set is completed. The processed answers are the results of the survey, which the UP member shall then evaluate.

(2) A detailed procedure for evaluating the survey results shall be prescribed in the instructions for conducting the student survey and evaluation of the results of the student survey.

**Article 13**  
**(Right of access to the survey results)**

The following have right of access to the survey results:

- the course lecturer, for their pedagogical work on the subject,
- the course holder, for their course,
- the coordinator of the study programme for which they are responsible,
- the head of the chair or department, for study programmes managed by the chair or department,
- Vice Dean for Academic Affairs and/or Quality,
- Dean,
- Rector.

**VI. Use of survey results**

**Article 14**  
**(Use of survey results)**

(1) The survey results shall be used to:

- introduce improvements in the pedagogical work of an individual course lecturer,
- introduce improvements in the teaching and learning process,
- introduce course improvements,
- introduce improvements in the study programmes,
- introduce improvements in student support and assistance,
- improve study conditions.

(2) The Rector or Dean of a UP member may submit the survey results, with the exception for the survey results on course lecturers, to the academic bodies of the UP or a UP member and to the administration of the UP Rectorate or UP member. The survey results are used to prepare an analysis of the situation at the UP, UP member, chair or department or other organizational unit of the university or UP member and to prepare proposals for improvements.

(3) When preparing the opinion of the student council on the pedagogical work of a candidate in the procedure of election, the survey results on the course lecturer for the last election period shall be taken into account. Based on a written request from the student council of the UP member, the Dean of the UP member or a person authorized by them shall submit the survey results on the course lecturer to the student council, which in accordance with the Criteria for Elections to the titles of the University of Primorska prepares an opinion on the course lecturer.

(4) The survey results are also used for other purposes in accordance with UP regulations.

**VII. Data confidentiality**

**Article 15**  
**(Personal data protection)**

Any individual who accesses personal data in their professional capacity is obliged to act in accordance with the legislation governing the protection of personal data and the General Regulation on the Protection of Personal Data.

## **VIII. Record keeping**

### **Article 16 (Storing survey results)**

The results of the survey are kept in accordance with the legislation governing the protection of documentary and archival material and the General Regulation on the Protection of Personal Data.

## **IX. Transitional and final provisions**

### **Article 17 (Meaningful application of the Rules)**

The provisions of these Rules may apply mutatis mutandis to the assessment of the pedagogical work of visiting professors, lecturers from practice or other external experts involved in the pedagogical process.

### **Article 18 (Secondary regulations)**

Within 60 days of the entry into force of these Rules, the Commission for Quality of the UP shall adopt instructions for conducting the student survey and evaluation of the results of the student survey.

### **Article 19 (Entry into force and publication)**

(1) These Rules shall enter into force on the day following their publication on the UP website and shall apply as from the academic year 2021/2022 onwards.

(2) On the day these Rules enter into force, the provisions of the Rules on the Student Survey (no. 002-23/15, adopted at the 1st regular (constitutive) session of the UP Senate on 23 September 2015) and the Rules on amendments to the Rules on conducting the student survey at the University of Primorska (no. 002-18/16, adopted at the 13th regular session of the UP Senate on 23 November 2016) shall cease to be in force.

Number: 002-18/21  
In Koper, 28 September 2021

Prof. Klavdija Kutnar, PhD  
Rector of the University of Primorska

Published on the UP website on September 30, 2021.

Attachments:

- APPENDIX 1: Student survey.

## APPENDIX 1

### SURVEY QUESTIONNAIRE

Dear student of the University of Primorska.

You are about to complete the updated student survey.

It allows you to honestly express your opinion about the work of university teachers and the implementation of the study process.

It allows you to honestly express your opinion about course assessment and the time you have spent on course requirements.

It allows you to honestly express your opinion about your well-being and your study motivation, your satisfaction with the course schedule, the level of being informed, the services of the Student and International Offices, the tutoring system and the offer of extracurricular activities.

Your opinion will serve as a valuable contribution to improving quality, as the University of Primorska is committed to academic excellence and strives for progress in its work as well as the utmost improvement of your academic experience.

The survey is anonymous. It will take 2 minutes to complete.

The collected data will be aggregated at the level of the university teacher.

We appreciate your honesty and please know that your opinion counts.

Thank you for taking the time to complete the survey and for sharing your opinions and experiences with us.

#### 1 - UNIVERSITY TEACHER'S PEDAGOGICAL WORK (number of questions = 11)

No.	SQAA Criteria	Question	Scale Questions
		Regarding the university teacher, please, evaluate ...	
1	II.2.2., Standard 4	... the clarity and comprehensibility of the explanation of study contents.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
2	II.2.2., Standard 4	... how much they encouraged your active, problem- or research-based learning.	1 - Very little; 2 - A little; 3 - Not much; 4 - To some extent; 5 - To a high extent; 6 - To a very high extent; 9 - No response
3	II.2.2., Standard 4	... how often they encouraged your critical thinking.	1 - Hardly ever or never; 2 - Rarely; 3 - Occasionally; 4 - Sometimes; 5 - Often; 6 - Almost every time or always; 9 - No response
4	II.2.2., Standard 4	... the frequency of encouraging the use of acquired knowledge (examples, comparisons, application, plan making, simulation using fictive or real examples).	1 - Hardly ever or never; 2 - Rarely; 3 - Occasionally; 4 - Sometimes; 5 - Often; 6 - Almost every time or always; 9 - No response
5	II.2.2., Standard 1	... the use of other information sources (videos, literature, games, ...) that meaningfully complement the course contents.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
6	II.2.2., Standard 4	... how full and detailed was the presentation of the course requirements.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
7	II.2.2., Standard 4	... the provision of appropriate feedback on knowledge or the necessary improvements in study methods and understanding of concepts.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
8	II.2.2., Standard 4	... their attitude towards students.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
9	II.2.2., Standard 4	... their accessibility and approachability.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
10	II.2.2., Standard 4	Assessment criteria were presented in a timely manner.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
11		Regarding the university teacher's pedagogical work, I would like to point out ...	Open Question

#### 2 A - THE QUESTIONNAIRE ON COURSE IMPLEMENTATION (number of questions = 7)

No.	SQAA Criteria	Question	Scale Questions
		Regarding the course, please, evaluate ...	
1	II.2.2., Standard 10	... the provision of information about the intended study outcomes or competencies that you acquire through the course.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
2	II.2.2., Standard 1	... the complementarity between lectures, seminars and exercises.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
3	II.2.2., Standard 1	... to what extent the content duplicated the content of other courses you attended.	1 - Very little; 2 - A little; 3 - Not much; 4 - To some extent; 5 - To a high extent; 6 - To a very high extent; 9 - No response
4	II.2.2., Standard 1	If you responded to the previous question with »4 - To some extent; 5 - To a high extent; 6 - To a very high extent«, please, indicate the courses:	Open Question
5		... the complementarity between the course content and the content of other courses.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
6	II.2.2., Standard 1	I attended the lectures and other forms of course implementation ...	1 - Hardly ever or never; 2 - Rarely; 3 - Occasionally; 4 - Sometimes; 5 - Often; 6 - Almost every time or always; 9 - No response
7		Regarding the course implementation, I would like to point out ...	Open Question

#### 2 B - THE QUESTIONNAIRE ON ASSESSMENT IN A COURSE (number of questions = 1)

#### 2 C - THE QUESTIONNAIRE ON ECTS LOADS (number of questions = 2)

No.	SQAA Criteria	Question	Scale Questions
1	II.2.2., Standard 5	Exam results were released within the required time.	1 - Yes, 2 - No, 9 - No response
2	II.2.2., Standard 1	The expected amount of X hours of student workload for the course suffices to acquire the competencies listed in the course syllabus.	1 - Not at all; 2 - To a small extent; 3 - To some extent; 4 - To a high extent; 5 - To a very high extent; 6 - Completely; 9 - No response
		Student workload comprises hours of organised study work in the form of lectures, seminars, exercises and similar (practical training, teaching observations, oral presentations, field work etc.) and student's individual work, such as preparation of a seminar paper, study of literature and sources, preparation for an exam.	

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3		Regarding the scope of study obligations, I would like to point out ... (e.g., too difficult, too easy, too broad, or too limited study contents, too long chunks of lectures (in blocks of several lessons), or too dispersed or concentrated lectures, the sheer number of (too many) exercises, mid-term exams, seminars, additional (home) assignments, exams etc.)	Open Question
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**3 - THE QUESTIONNAIRE ON THE INSTITUTION (number of questions = 30)**

No.	SQAA Criteria	Question	Scale Questions
1	II.1.2., Standard 10	Are you familiar with the possibility of taking elective courses at the other University members?	1 - Yes, 2 - No
2	II.1.2., Standard 11	Regarding the offer of extracurricular activities for students, I am ...	1 - Not at all satisfied; 2 - Very dissatisfied; 3 - Dissatisfied; 4 - Satisfied; 5 - Very satisfied; 6 - Completely satisfied; 9 - No response
3	II.1.2., Standard 10	I am familiar with the information about whom to turn to in case of any questions, problems or initiatives.	1 - Not at all familiar; 2 - Slightly familiar; 3 - Somewhat familiar; 4 - Moderately familiar; 5 - Extremely familiar; 6 - Completely familiar
4	II.2.2., Standard 1	At the faculty, I feel ...	1 - Very bad; 2 - Somewhat bad; 3 - Bad; 4 - Good; 5 - Somewhat good; 6 - Very good; 9 - No response
5	II.2.2., Standard 4	I am informed of any changes to the course schedule in a timely and appropriate manner.	1 - Hardly ever or never; 2 - Rarely; 3 - Occasionally; 4 - Sometimes; 5 - Often; 6 - Almost every time or always; 9 - No response
6	II.1.2., Standard 4	The faculty premises are properly maintained.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
7	II.1.2., Standard 4	The equipment for the implementation of pedagogical work (ICT, laboratory equipment...) is appropriate and properly maintained.	1 - Absolutely inappropriate; 2 - Inappropriate; 3 - Slightly inappropriate; 4 - Slightly appropriate; 5 - Appropriate; 6 - Absolutely appropriate; 9 - No response
8	II.1.2., Standard 11 II.2.2., Standard 4	Evaluate the availability of compulsory and additional study literature.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
9	II.1.2., Standard 11 II.2.2., Standard 4	Evaluate the suitability of the reading room spaces.	1 - Absolutely inappropriate; 2 - Inappropriate; 3 - Slightly inappropriate; 4 - Slightly appropriate; 5 - Appropriate; 6 - Absolutely appropriate; 9 - No response
10	II.1.2., Standard 11 II.2.2., Standard 4	Regarding the Student Office services, I am ...	1 - Not at all satisfied; 2 - Very dissatisfied; 3 - Dissatisfied; 4 - Satisfied; 5 - Very satisfied; 6 - Completely satisfied; 9 - No response
11	II.1.2., Standard 10	Evaluate your satisfaction with the usability of the Student Information System (ŠIS/VIS).	1 - Not at all satisfied; 2 - Very dissatisfied; 3 - Dissatisfied; 4 - Satisfied; 5 - Very satisfied; 6 - Completely satisfied; 9 - No response
12	II.1.2., Standard 10	Evaluate your satisfaction with the faculty website.	1 - Not at all satisfied; 2 - Very dissatisfied; 3 - Dissatisfied; 4 - Satisfied; 5 - Very satisfied; 6 - Completely satisfied; 9 - No response
13	II.1.2., Standard 12	Evaluate your familiarity with the activities and tasks of the Faculty Student Council.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
14	II.1.2., Standard 12	Regarding the work of the Student Council, I am ...	1 - Not at all satisfied; 2 - Very dissatisfied; 3 - Dissatisfied; 4 - Satisfied; 5 - Very satisfied; 6 - Completely satisfied; 9 - No response
15	II.1.2., Standard 11	Evaluate the offer of extracurricular ... ... art/cultural activities.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
16	II.1.2., Standard 11	... sport contents.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
17	II.1.2., Standard 11	... additional training courses and educational opportunities.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
18	II.1.2., Standard 11	... additional excursions.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
19	II.1.2., Standard 11	To broaden the scope of extracurricular activities, I would suggest:	Open Question
20	II.1.2., Standard 10	Regarding the information on the available international exchanges, I am ...	1 - Not at all familiar; 2 - Slightly familiar; 3 - Somewhat familiar; 4 - Moderately familiar; 5 - Extremely familiar; 6 - Completely familiar
21	II.1.2., Standard 10	Evaluate your familiarity with the purpose and course of tutoring.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
22	II.1.2., Standard 10	If I need a tutor, I know who to turn to.	1 - Yes, 2 - No
23	II.1.2., Standard 10	Evaluate your familiarity with the work of the UP Career Centre.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
24	II.1.2., Standard 10	Evaluate your familiarity with the possibility of psychological counselling.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
25	II.1.2., Standard 13	Do the survey questions address all of the aspects of studies relevant to you?	1 - Not at all; 2 - To a small extent; 3 - To some extent; 4 - To a high extent; 5 - To a very high extent; 6 - Completely; 9 - No response
26	II.1.2., Standard 13	The faculty management takes into account opinions given by students in the survey.	1 - Not at all; 2 - To a small extent; 3 - To some extent; 4 - To a high extent; 5 - To a very high extent; 6 - Completely; 9 - No response
27	II.2.2., Standard 1	I am motivated for my studies.	1 - Not at all; 2 - To a small extent; 3 - To some extent; 4 - To a high extent; 5 - To a very high extent; 6 - Completely; 9 - No response
28	II.2.2., Standard 1	I put a lot of effort into my studies.	1 - Not at all; 2 - To a small extent; 3 - To some extent; 4 - To a high extent; 5 - To a very high extent; 6 - Completely; 9 - No response
29	II.2.2., Standard 1	How likely are you to recommend studying at the faculty to your acquaintances?	1-Not at all likely; 2; 3; 4; 5; 6; 7; 8; 9; 10-Extremely likely
30		Would you like to add anything in particular (regarding your general well-being, course schedule, examination procedures, library, Student Office, Student Council, international mobility, the tutoring system, student surveys etc.)	Open Question



**4 - UNIVERSITY TEACHER'S PEDAGOGICAL WORK (number of questions = 11)**

Dear university teacher,

You are about to complete a short questionnaire.

You now have the opportunity to express your opinion on your own pedagogical work. The results will serve as a starting point for evaluating the implementation of the entire study programme.

Your opinion will serve as a valuable contribution to improving quality, as the University of Primorska is committed to academic excellence and strives for progress in its work as well as the utmost improvement of your teaching.

The survey is anonymous. It will take 2 minutes to complete.

Thank you for taking the time to complete the survey and for sharing your opinions and experiences with us.

No.	SQAA Criteria	Question	Scale Questions
		To what extent do you believe that you enable ...	
1	II.2.2., Standard 4	... the clarity and comprehensibility of the explanation of study contents.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
2	II.2.2., Standard 4	... the encouragement of active, problem- or research-based learning.	1 - Very little; 2 - A little; 3 - Not much; 4 - To some extent; 5 - To a high extent; 6 - To a very high extent; 9 - No response
3	II.2.2., Standard 4	... the frequent encouragement of students' critical thinking.	1 - Hardly ever or never; 2 - Rarely; 3 - Occasionally; 4 - Sometimes; 5 - Often; 6 - Almost every time or always; 9 - No response
4	II.2.2., Standard 4	... the frequent encouragement of the use of acquired knowledge (examples, comparisons, application, plan making, simulation using fictive or real examples).	1 - Hardly ever or never; 2 - Rarely; 3 - Occasionally; 4 - Sometimes; 5 - Often; 6 - Almost every time or always; 9 - No response
5	II.2.2., Standard 1	Do you use other information sources (videos, literature, games, ...) that meaningfully complement the study contents?	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
6	II.2.2., Standard 4	How fully and in what detail do you inform students about the course requirements?	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
7	II.2.2., Standard 4	Evaluate the adequacy of providing feedback to students on their knowledge or the necessary improvements in study methods and understanding of concepts.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
8	II.2.2., Standard 4	Evaluate your attitude towards students.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
9	II.2.2., Standard 4	Evaluate your accessibility and approachability.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
10	II.2.2., Standard 5	Assessment criteria were presented in a timely manner.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response
11	II.2.2., Standard 10	Evaluate the adequacy of informing students about the intended study outcomes or competencies that they acquire through the course.	1 - Very poor; 2 - Poor; 3 - Fair; 4 - Good; 5 - Very good; 6 - Excellent; 9 - No response