

Naš znak: 1142-8/2021  
Koper: 28 January 2021



UNIVERZA NA PRIMORSKEM  
UNIVERSITÀ DEL LITORALE  
UNIVERSITY OF PRIMORSKA

Titov trg 4, SI – 6000 Koper  
Tel.: + 386 5 611 75 00  
Fax.: + 386 5 611 75 30  
E-mail: info@upr.si  
http://www.upr.si

Following the Article 28 of the Statute of the University of Primorska (Official Journal of the Republic of Slovenia, No. 51/15 UP-UPB2 and changes), the Rector of the University of Primorska, prof. Klavdija Kutnar, PhD issues the following

**DECISION**  
**on measures to prevent the spread of COVID-19**

I.

From 1 February 2021, the following measures to prevent the COVID-19 disease are in place:

---

**UNIVERSITY ACTIVITIES**

---

**Laboratory exercises and individual work with students** are allowed at the premises of the University of Primorska, under the condition that the guidelines of the University of Primorska for carrying out work on the premises of the university during the current measures against the spread of COVID-19 disease are followed and if the regional measures of the Government of the Republic Slovenia allow it. In doing so:

- it is necessary to maintain a minimum interpersonal distance of 1.5 meters between individuals - a smaller distance is allowed only in specialized lecture halls (laboratories, practice rooms, music classrooms, simulation rooms, computer lecture halls, etc.),
- all students and staff must wear masks in common areas. More specific requirements for wearing a mask are published on the university webpage.
- Before teaching in university buildings, teaching staff has to be negative on the COVID-19 Rapid Antigen Test before their first teaching assignment in the university lecture rooms.

Teaching process is adapted:

- Wherever possible, teaching is implemented distantly;
- If teaching cannot be effectively implemented distantly, teaching activities are postponed;
- If learning institutions, such as hospitals, senior citizens homes, schools and similar, do not enable training and teaching, these activities are postponed.

The university publishes on-line, in which of its units the study process can be implemented.

Leadership of a university member and rectorate organises work in way that study, research and administrative processes run as smoothly as possible.

---

### **MAXIMUM NUMBER OF PERSONS IN A ROOM**

---

The maximum number of people who can be in a room at the same time is limited to:

- 1 person in work room (e.g. office, laboratory and similar);
- 17 people in specialized lecture halls, where it is not possible to provide a minimum interpersonal distance.

The limitation does not apply to Student Residences, which set their own limitations.

---

### **BUSINESS TRIPS AND MOBILITIES**

---

Business trips abroad and outgoing international mobility of students and staff lasting more than a month are allowed without limitations. Shorter business trips and mobilities are allowed, under the condition, that quarantine is not required at the destination, on the way and upon return. Incoming mobility is permitted, following the regulations defined in the *Decision on ordering and implementing measures to prevent the spread of the infectious disease COVID-19 at border crossings at the external border, at checkpoints at internal borders and in the interior of the Republic of Slovenia*.

---

### **WORK FROM HOME**

---

Staff makes arrangements with the leadership of university members and rectorate on the organisation of work (at the university premises, from home, absence from work). In doing so, the leadership of university members and rectorate organises the work in a way that all basic necessary processes function without major interruptions:

- Cleaning and maintenance,
- Postal services,
- Calculations and payments of salaries,
- IT support for staff,
- Other necessary processes.
- 

---

### **RESIDING IN STUDENT RESIDENCES**

---

The stay of students in student residences is limited in line with each Governmental decree on temporary prohibition of gathering of people in education institutes.

The leadership and management of student residences decides on reasonable grounds to stay in student residences.

---

### **RECREATION**

---

Live guided recreation of students and staff is not performed.

---

## **LIBRARIES**

---

Libraries can rent-out books in a contactless fashion following prior agreements and arrangements.

---

## **ORGANISATION OF PUBLIC EVENTS**

---

All events, extracurricular activities, lifelong learning and other contact activities, which cannot be performed on-line, are postponed.

---

## **GUIDELINES**

---

The Rectorate prepares general guidelines for working, pedagogical processes and knowledge assessment, while university members prepare individual protocols, taking into account specifics of their premises. All students and staff have to be familiar with the guidelines, before they enter the university premises. All National Institute of Public Health guidelines regarding the COVID-19 disease have to be observed.

---

## **APPEALS**

---

We appeal to all students and staff to take consistent care of hand hygiene and cough and to follow general hygiene measures to prevent the spread of disease,

We appeal to all students and employees to follow the verified and official information, especially the NIJZ and WHO.

We appeal to all students and staff to prevent discrimination and respect for fellow human beings.

## **II.**

This decision repeals decision 1142-5/2021 of 21 January 2021.

The decision shall enter into force immediately and shall remain in force until revoked.

Prof. dr. Klavdija Kutnar,  
rektorica Univerze na Primorskem

To be delivered to:

- University members,
- Archives, here.