



Erasmus+

No.: 1450-3/2016
In Koper, 10 October 2016

**Call for Student Exchange Programme
with the University of Primorska (Koper, Slovenia)
in the frame of the Erasmus+ Programme (KA107)**

1. Background

The University of Primorska (UP) is a public university in Slovenia. In the frame of the Erasmus+ programme, the UP has obtained funds for enabling student exchange (for study) with partner universities from the **Republic of Serbia**.

Erasmus+ programme is a European programme stimulating mobility between different educational institutions (http://ec.europa.eu/programmes/erasmus-plus/index_en.htm).

University of Primorska was granted **4 incoming mobilities** from the Republic of Serbia under Erasmus+ programme:

- **1 incoming student to the Faculty of Humanities (UP FHŠ) for 5 months;**
- **1 incoming student to the Faculty of Mathematics, Natural Sciences and Information Technologies (UP FAMNIT) for 5 months;**
- **2 incoming students to the Faculty of Education (UP PEF) for 5 months each.**

UP FHŠ (<http://www.fhs.si/en>), UP FAMNIT (<http://www.famnit.upr.si/en>), and UP PEF (<http://www.pef.upr.si/eng/>) offer courses in the following fields:

UP FAMNIT	UP FHŠ	UP PEF
Mathematics	Media Studies	Educational Sciences (first cycle)
Mathematics in Economics and Finance		Primary School Teaching (first cycle)
Computer Science		Pre-school Teaching (first cycle)
Bioinformatics		Inclusive Pedagogics (second cycle)
Biodiversity		Adult Education and Career Development (second cycle)
(Mediterranean) Agriculture		Early Learning (second cycle)
Biopsychology		Primary School Teaching (second cycle)
		Social Pedagogy (second cycle)
		Educational Sciences (third cycle)
		Early Learning (third cycle)



2. Mobility period, duration and obligations

All mobilities have to be completed by 31 May 2018.

Mobility duration: Incoming student is invited for 5 months stay.

The student is entitled to max two (2) days of travelling.

3. Eligibility

The Student Exchange Programme is open to students from UP's partner universities from the Republic of Serbia who study in the area related to the study fields offered at UP FHŠ, UP FAMNIT and UP PEF.

4. Erasmus+ mobility grant

The student will receive the Erasmus+ mobility grant that includes:

- (a) Subsistence costs (accommodation, local transfer and other costs) is 800,00 € per month.
- (b) Travel costs*: contribution to the travel costs from participant's place of origin to the venue of the activity and return: for travel distances between 500 and 1999 km: 275,00; travel distances must be calculated using the distance calculator supported by the European Commission (http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm)

*The travel cost will be reimbursed according to the original invoices provided by the student at his/her arrival.

5. Other conditions

Before the start of the mobility (student exchange), two documents need to be signed:

- 1) The Erasmus+ interinstitutional agreement between the host institution (UP) and the sending institution (Serbian partner university); and
- 2) the Learning Agreement between the host institution, the sending institution and the student; the Learning Agreement defines the activities that will be carried out by the participant during the exchange period.

6. Application and selection process

The sending institution is responsible for nominating **1 candidate for mobility** by providing the name(s) of the candidates to the host institution (either UP FHŠ, UP FAMNIT, UP PEF depending on the field of work).



The selection criteria for the nomination are left entirely to the sending institution. When providing the nomination, the sending institution guarantees that all eligible students at its institution were given a fair and equal chance for participation and that the nominated student best matched for the mobility.

Deadline for nomination: **10 November 2016**

The sending institution (its International Relations Office or other competent department /person) has to provide in its nomination e-mail to UP the following details before the deadline:

- Name and surname of the candidate;
- Semester, study year and field of study
- Include the motivation letter and transcript of records for the nominated students.

UP will then review the proposed candidates from all partner universities and do the selection of one candidate based on:

- Motivation letter,
- Transcripts of records.

Before the start of her/his mobility the selected candidate will have to supply also the following information and documents:

- Copy of passport;
- Permanent residence;
- Bank details (in Slovenia) - (bank account, routing number, bank branch address), if the costs will be reimbursed to them.

7. Further information

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Erasmus+

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Prof. Dragan Marušič, PhD
University of Primorska

Enclosures:

- Enclosure 1_Academic Calendar

Legend

- Lectures
- National holidays
- Rector's day (lectures-free day)
- Main examination periods
- Main examination periods (with possibilities for extra lectures, if needed)

2016	OCTOBER							Autumn semester
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
	2	3	4	5	6	7	8	
	9	10	11	12	13	14	15	
	16	17	18	19	20	21	22	
	23	24	25	26	27	28	29	
	30							
	NOVEMBER							
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
	6	7	8	9	10	11	12	
13	14	15	16	17	18	19		
20	21	22	23	24	25	26		
27	28	29	30					
DECEMBER								
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
4	5	6	7	8	9	10		
11	12	13	14	15	16	17		
18	19	20	21	22	23	24		
		27	28	29	30	31		
JANUARY								
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
8	9	10	11	12	13	14		
15	16	17	18	19	20	21		
22	23	24	25	26	27	28		
29	30	31						
FEBRUARY								
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
5	6	7	8	9	10	11		
12	13	14	15	16	17	18		
19	20	21	22	23	24	25		
26	27	28						
MARCH								
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
5	6	7	8	9	10	11		
12	13	14	15	16	17	18		
19	20	21	22	23	24	25		
26	27	28	29	30	31			
APRIL								
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
2	3	4	5	6	7	8		
9	10	11	12	13	14	15		
16	17	18	19	20	21	22		
23	24	25	26	27	28	29		
30								
MAY								
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
7	8	9	10	11	12	13		
14	15	16	17	18	19	20		
21	22	23	24	25	26	27		
28	29	30	31					
JUNE								
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
4	5	6	7	8	9	10		
11	12	13	14	15	16	17		
18	19	20	21	22	23	24		
	26	27	28	29	30			
JULY								
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
2	3	4	5	6	7	8		
9	10	11	12	13	14	15		
16	17	18	19	20	21	22		
23	24	25	26	27	28	29		
30	31							
AUGUST								
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
6	7	8	9	10	11	12		
13	14	15	16	17	18	19		
20	21	22	23	24	25	26		
27	28	29	30	31				
SEPTEMBER								
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
3	4	5	6	7	8	9		
10	11	12	13	14	15	16		
17	18	19	20	21	22	23		
24	25	26	27	28	29	30		
2017	OCTOBER							Autumn semester
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
	3	4	5	6	7	8	9	
	10	11	12	13	14	15	16	
	17	18	19	20	21	22	23	
	24	25	26	27	28	29	30	
	NOVEMBER							
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
	DECEMBER							
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
JANUARY								
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
FEBRUARY								
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
MARCH								
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
APRIL								
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
MAY								
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
JUNE								
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
JULY								
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
AUGUST								
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
SEPTEMBER								
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		

Autumn semester

Winter examination period

Spring semester

Summer examination period

Autumn examination period

